

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: 1920010

Box 1

DIRECTORATE: Learning &
Opportunities – Children & Young People

DATE: 7th May 2019

Contact Name: James Hopper

Tel. No.: 01302 737764

Subject Matter: Schools Capital Condition Programme 2019/20

BOX 2

DECISION TAKEN

Following Cabinet approval on the 12th Feb 2019 and full council approval on the 4th March 2019, of £1.058m funding for the Capital Condition Programme, which will ensure schools are warm, weather tight, safe and not at risk of closure at short notice, approve the drawdown of these funds for the delivery of the 2019/20 programme as per the schemes detailed on Appendix A.

BOX 3

REASON FOR THE DECISION

This follows on from the 2011/12, 12/13, 13/14, 14/15, 15/16, 16/17, 17/18 and 18/19 Schools Capital Condition Programme, addressing maintenance issues that have become a priority since the original programme was established. This phase of the programme will cover the same building elements as the initial programmes, i.e. mechanical (heating and ventilation), electrical (lighting and Mains upgrades) and building fabric improvements (windows etc.). The work is identified through the annual building surveys and a review of any data that has been collected through call outs or emergency repairs as well comments from regulatory inspections (OFSTED and Safeguarding). By delivering the programme DMBC will ensure the school buildings remain open and ensure pupil places are not at risk due to condition issues within the premises. The lighting, mechanical and mains upgrades will ensure we meet all of our statutory requirements as set out in the condition reports held by the Authority

The original consultation undertaken was:

The CYPS Capital Monitoring Group has been consulted regarding this proposal. This group includes officers representing service areas with responsibility for various CYPS capital assets, Technical Services and Corporate Resources.

Schools Forum has been consulted. Further updates will be provided as the programme progresses.

Individual schools will be consulted on the proposed programme of works before the final programme is agreed. This will ensure that no Urgent items are missed. It is also intended that there will be sufficient flexibility within the programme to incorporate missed or unknown issues that arise during the programme

Drawing the funding is sought to allow the delivery of these projects.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

Not approve draw down of the funding and not deliver the new programme

BOX 5

LEGAL IMPLICATIONS

Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do. Section 111 of the Local Government Act 1972 gives an Authority power to purchase goods and services.

The work is identified in the report as necessary to meet statutory obligations. Procurement of all works, goods and services should be compliant with the Council's Constitution including CPRS and FPRS.

Name: Paula Ablett Signature: [REDACTED] Date: 03.06.19

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6

FINANCIAL IMPLICATIONS:

Capital

The 2019-20 LOCYP Capital Programme contains an allocation of £1.058m to support work on school condition work as per the detail in Appendix A below. This allocation was approved through budget setting at full Council on 4th March 2019.

This scheme is being funded from the DfE Schools Condition Allocation Grant. This grant although unringfenced is provided for schools capital maintenance issues. These projects therefore are directly in line with the purpose for which the grant is given. For 2019/20 Doncaster MBC has been allocated £1.4m for this purpose. This grant along with unallocated 2018/19 Capital Maintenance Grant is funding these projects in 2019/20.

All schools are asked to contribute 10% towards the cost of any work at their school. Any financial contributions from Schools should be agreed in writing prior to commencement of works.

Revenue

There are no revenue implications of this decision to the Local Authority. If there are any additional revenue costs then the individual schools will have to meet these from their existing budgets.

Name: David Armistead **Signature:** [REDACTED] **Date:** 03/06/2019

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7

OTHER RELEVANT IMPLICATIONS

Name: **Signature:** **Date:**

Signature of Assistant Director (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).

None Identified

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

Individual school Governing Bodies continue to be responsible for the day to day maintenance of school buildings. Each school's revenue budget includes an element for day to day maintenance and schools should continue to ensure that where possible day to day repairs are undertaken in a manner so as to avoid smaller issues escalating into larger more costly issues.

In addition, although much reduced, schools will continue to receive a Devolved Formula Capital allocation. In the first instance the Council will require that this should be used to contribute to the cost of 'Urgent' projects at the school that are to be funded from the Capital Maintenance budget.

Similarly, schools with large unallocated surpluses will be expected to prioritise this towards essential Urgent repairs.

It is assumed that the Diocese will, with the Council, prioritise the LCVAP funding towards

Urgent repairs and therefore minimise any call on the Capital Maintenance budget. However, it cannot be guaranteed that the VA sector would not require support from the Capital condition fund should any unexpected Urgent issues arise at these schools.

This programme excludes schools that have already converted to Academy status. However, it is acknowledged that some funding may be allocated to schools that may subsequently convert to Academy status. Where this occurs any confirmed projects will be honoured.

Cost estimates

The cost estimate for this project is based on preliminary designs and understanding of the work required on each project. Actual costs will be better understood when the final quotes and designs of the individual projects is further advanced, enabling better pricing by the Councils DLO. As such, there is a risk that the budget may be insufficient and changes may be made to the appendix A list

Not approving this ODR

If this ODR is not approved the work will be delayed because codes will not be issued in time for the peak time around the Summer holiday programme. This will affect the ability to deliver the majority of the projects at appropriate times to limit the impact on schools.

BOX 10 CONSULTATION

Officers

(In addition to Finance, Legal and Human Resource implications and Procurement implications where necessary, please list below any other teams consulted on this decision, together with their comments)

Members

Under the Scheme of delegation, officers are responsible for day to day operational matters as well as implementing decisions that have been taken by Council, Cabinet, Committee or individual Cabinet members. Further consultation with Members is not ordinarily required. However, where an ODR relates to a matter which has significant policy, service or operational implications or is known to be politically sensitive, the officer shall first consult with the appropriate Cabinet Member before exercising the delegated powers. In appropriate cases, officers will also need to consult with the Chair of Council, Committee Chairs or the Chair of an Overview and Scrutiny Panel as required. Officers shall also ensure that local Members are kept informed of matters affecting their Wards.

Please list any comments from Members below:
None received.

BOX 11 INFORMATION NOT FOR PUBLICATION

It is in the public's interest to be aware of this decision record under the Freedom of Information Act 2000, therefore this decision will be published in full redacting signature only.

Name: James Hopper

Signature

Date: 7th May 2019

Signature of FOI Lead Officer for service area where ODR originates

**BOX 12
BACKGROUND PAPERS**

Please confirm if any Background Papers are included with this ODR **NO**

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: Damian Allen

Signature:

Date: 25/06/2019

Director of People

Does this decision require authorisation by the Chief Financial Officer or other Officer

NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest **NO**

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.

Appendix A – School Condition Programme Schemes 2019-20	
Mechanical Schemes	
Cantley Hawthorne School	£133,804.21
New Pastures School	118,989.22
Toll bar	£52,904.29
Sunnyfields Primary School	48,425.78
West Road School	18,328.15
Sub Total	£372,451.65
Electrical Schemes	
New Pastures	£39,538.00
Mallard Primary	£39,100.00
Sunnyfields	£46,191.58
Kirton Lane	£62,992.49
Warmsworth	£20,000.00
Plover	£17,250.00
Long Toft	£79,300.00
SubTotal	£304,372.07
Fabric Schemes	
Kirkby Avenue	£10,000.00
Toll Bar	£5,000.00
Woodlands	£38,000.00
Sunnyfields	£8,000.00
Toll Bar	£8,000.00
Carcroft	£8,000.00
Hayfield Lane	£29,391.03
New Pastures	£115,000.00
Bawtry Mayflower	£25,000.00
Adwick	35,000.00
Sub Total	£281,391.03
Contingency/Unallocated schemes	99,786.00
TOTAL	1,058,000.75